

Core brief

Tuesday, 11 December 2018

Introduction

This issue brings you a latest update on e-Payslips, a new campaign about when NOT to attend ED and the Festive Guide.

E-Payslip - Important update for all staff

All NHSGGC staff, other than the staff groups noted below, will receive electronic payslips from January 2019.

- Weekly paid staff will move to e-Payslip W/C 14 January 2019.
- Monthly paid staff will move to e-Payslip for 24 January 2019 pay date.

Your secure envelope with login details will be posted in early January 2019. Once you receive your security envelope, to access this facility login in to your **Self Service** at the link below using the username and password provided, you will need to change your password before proceeding.

<https://workforce.mhs.scot.nhs.uk/eYou/Authentication/Login.aspx>

Therefore, you **MUST** ensure you have your correct home address on eESS by: **14 December 2018**

Please check your latest payslip. If the address on your paper payslip is incorrect log on to eESS and update this – you can find the instructions on how to do this by clicking [here](#)

This is the final week to update your online record with any change of address to ensure the move to e-Payslip is smooth and secure for you.

Detailed e-Payslip guidance and a set of Frequently Asked Questions, can be found at:

http://www.staffnet.ggc.scot.nhs.uk/Corporate%20Services/Finance/GGC_pay_exp/Pages/GGCPay_Exp_Home.aspx

Staff groups (listed below) not **automatically** moving to e-Payslips in January can still opt in their payslip electronically.

Support Services;

- Catering Services
- Domestic Services
- Estates Services
- General Services
- Hotel Services
- Laundry / Linen Services
- Portering Services
- Security Services
- Transport Services
- Volunteer Driver

By receiving your payslip electronically, you are helping NHSGGC make savings in time and costs that is put back into improving our services, so thank you and remember that [Small Change Matters!](#)

Spreading the message about when NOT to attend ED

Today a new social media campaign is launching on NHSGGC's social media sites to urge patients not to attend ED with minor illnesses and we need your help to spread the message.

The emoji campaign highlights the top ten minor illnesses that people inappropriately attend an emergency department with and directs them instead elsewhere.



Taking a humorous approach to a serious issue, it's hoped that the campaign will be shared widely amongst friends and family so that everyone gets the message that an emergency department is there for real emergencies.

So, if you're on Facebook, twitter or Instagram and you spot our emoji campaign, please re-share and help make sure that our services are there for those that need them this winter. [Click here to read press release.](#)

Your festive guide should be top of your Christmas list

As the festive season approaches and the decorations start going up one essential part of Christmas that should not be left of the list of things to do is to access this year's Festive Guide to your health services at: www.nhs.gov.uk/knowwhatturnto.

Find out the opening hours of pharmacies throughout NHSGGC and get advice on how to access a GP when surgeries are closed. [Click here to read more.](#)