

# Core brief

Wednesday 8 May 2019

## Introduction

This issue brings you Election Guidance, National Day of Care Survey and the Staff Bursary Scheme is open.

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## Election Guidance

We have now received Scottish Government guidance on the conduct of business during the European Parliament election. This came into effect on Friday 3 May 2019 and remains in place until the election on Thursday 23 May. It highlights that all public bodies should take special care during this period and that their conduct is above question.

If staff have any questions regarding media queries or requests for visits during the campaign, contact the Interim Director of Communications, Sandra Bustillo at: [sandra.bustillo@ggc.scot.nhs.uk](mailto:sandra.bustillo@ggc.scot.nhs.uk)

For all other campaign queries please contact Head of Board Governance and Administration, Elaine Vanhagen at: [elaine.vanhagen@ggc.scot.nhs.uk](mailto:elaine.vanhagen@ggc.scot.nhs.uk)

[Click here to view the guidance in full.](#)

## National Day of Care Survey – call for volunteers

On Thursday 16 May, we will be taking part in the National Day of Care Survey which provides a snapshot of bed utilisation and can be used to identify in-patient delays and assist with patient flow.

The survey is conducted through case note reviews, against set criteria, to assess a patient's appropriateness for acute in-patient treatment. Reasons for delayed discharge are also noted. The survey is conducted in pairs, with one clinical staff member and one scribe.

We need both clinical and non-clinical staff support for this survey as well as staff to support data entry.

The survey will be conducted between 07.45 – 10.30am on Thursday 16 May. For further information or if you want to take part, please contact your local survey coordinator:

**South** – [Kirsty.McCaffery@ggc.scot.nhs.uk](mailto:Kirsty.McCaffery@ggc.scot.nhs.uk)

**North** – [Patrick.Mandara@ggc.scot.nhs.uk](mailto:Patrick.Mandara@ggc.scot.nhs.uk)

**Clyde** – [Maureen.McDowall@ggc.scot.nhs.uk](mailto:Maureen.McDowall@ggc.scot.nhs.uk)

## Staff Bursary Scheme

The 2019/20 Staff Bursary Scheme is NOW OPEN! It gives staff the opportunity to apply for funding support to pursue an educational qualification/course of study and is open to all NHSGGC employees – from all disciplines, grades and service areas.

If you have been thinking about undertaking a qualification/formal course of study, then this could be the scheme for you. The most important thing is that you have a real desire to learn, can show how it links to work/service objectives and how in putting the learning into practice, it will improve the service that we provide.

The Application pack and further information are available on HRConnect at:  
<https://www.nhs.gov.uk/working-with-us/hr-connect/learning-education-and-training/staff-bursary-scheme/>

Closing date for applications is **Friday 31 May 2019**.

For Bursary queries, please contact [staff.bursary@ggc.scot.nhs.uk](mailto:staff.bursary@ggc.scot.nhs.uk) or tel: 01475 504 339.

**Are your contact details up-to-date? [Click here](#) to check**