

Core brief

Friday, 31 May 2019

Introduction

This issue tells you about “What Matters to You? Day, sharps awareness and attendance management.

“What Matters to You? Day” – 6 June

Today is ‘What Matters to You?’ Day which aims to encourage and support more meaningful conversations and listening between people who provide health and social care to patients, families and carers.

Our staff are marking the day across the organisation on facebook and twitter (@nhsggc) with pictures showing their celebrations.

If you would like to share what you are doing to mark the day send your pics to:
staffnewsletter@ggc.scot.nhs.uk

Sharps Awareness

If you handle sharps at work but do not complete your online training, you are at a risk of a needlestick injury. To protect yourself, you must complete the LearnPro modules.

Since July 2017 staff have been able to access LearnPro modules and thousands of staff have completed the training; however we are still significantly below where we would expect our completion figures to be.

	GGC mod. Compliance	NES mod. Compliance	NES/GGC Compliance
Acute	66.0%	43.0%	41.0%
Partnership	72.0%	55.0%	54.0%
GGC Total	67.0%	46.0%	44.0%

We are therefore asking managers and staff to take responsibility for this training and:

Managers

- Identify staff who require to complete one or both modules
- Confirm that all staff have a valid LearnPro account (Pay number is required).
- Keep up to date electronic training records and monitor LearnPro to identify staff who have not completed the required modules by 30th June 2019.

Staff

- Check that you have a valid LearnPro account (including accurate details e.g.pay number).
- **Log in and undertake the appropriate module(s) by 30th June 2019**
- Inform Line Manager when the required LearnPro module(s) have been completed.

It is important that you take this matter seriously not only for your own health and safety, but that of our patients.

What Role Specific Sharps LearnPro Modules should be undertaken?

1. All staff who may come into contact with a healthcare related sharp (including accidental contact in the work environment) must complete this module below:

Tab – Role Specific Mandatory Modules

Course – GGC: 061 Management of Needlestick and Similar Injuries

2. All staff who use healthcare related sharps must complete both the above module and the module below:

Tab – ‘Infection Prevention and Control’

Course – ‘NES: Scottish IPC Education Pathway’

Module – ‘Prevention and Management of Occupational Exposure’

Further information on sharps can be found on the HRConnect Health & Safety [sharps policies and guidance](#) page and also in the [June edition of Staff Newsletter](#)

HRConnect – Attendance Management

Helping our staff to have long and healthy working lives is a key priority for the NHS Greater Glasgow and Clyde. Our new ***Comprehensive Guide to Attendance Management*** has been launched on HRConnect to provide useful resources and tools to help promote positive staff health and wellbeing at work. The site is structured around a number of themes, underpinned by an ethos of promoting and embedding a caring and compassionate approach to staff who require support.

There are a number of simple to access quick guides aimed at giving you all you need to know in 30 seconds, backed up by more detailed information and guidance should that be required. While the site is primarily a guide to assist managers we believe that these resources will be helpful to all of our staff who might have issues which are affecting, or potentially will affect, their attendance at work.

We all have a role in supporting health and wellbeing at work, whether this relates to staff we manage, our colleagues, or ourselves. The aim of this guidance is to enable us to play our part in achieving that end.

For more information, visit: www.nhsggc.org.uk/hrconnect/attendancemanagement

Are your contact details up-to-date? [Click here](#) to check