

Core brief

03 July 2019

Introduction

This issue brings you news of a new interim assistant director of finance acute, reminds staff about the business travel policy and informs staff of the risk of driving wearing an ID badge or lanyard.

Appointment of interim assistant director of finance acute

We are pleased to announce that following a competitive process, Jackie Carrigan has been appointed as Interim Assistant Director of Finance Acute, with effect from the 1 July 2019. Jackie will succeed Colin Neil who left NHSGGC at the end of June to take up the Director of Finance post at the National Waiting Times Centre Board. Jackie is currently the Head of Finance for the South Sector.

Colin has been with NHSGGC, and previously NHSA&C, for many years making a significant contribution to the many successes of the Board. We wish him every success in his new role.

Business Travel Policy

The changes to the Business Travel Policy have now come into effect.

Staff will now no longer be able to arrange their own travel when the cost exceeds £50, (excluding bus & taxi journeys). This also includes study leave travel and accommodation.

All travel now needs to go through the purchasing department travel team (contact details available on [StaffNet > Acute > Facilities > Procurement Department](#)). The new system will only pay expenses for travel under £50.00 for bus/train and subsistence.

All staff should ensure they are aware of the changes as you will no longer have an option to claim back expenses for travel/accommodation exceeding £50.

Wearing of ID badges and lanyards when driving – risk of injury

The health and safety service has been made aware of road traffic accidents (RTA) in the UK, not involving NHSGGC staff, where the wearing of identity badges on a lanyard around the neck has resulted in additional injury to the driver following an RTA.

This would appear to be the result of the deployment of the airbag. Even in minor impact events the airbag can deploy and the force of this deployment may lead to the lanyard and pass being pushed into the wearer's torso causing internal injuries and hospitalisation. In one event the injured person also had a number of keys attached to their lanyard which exacerbated the injuries sustained. In these reported incidents the injured persons would have walked away relatively unscathed had it not been for the badge lanyard.

Although this type of injury is rare, we would recommend that staff remove lanyards when driving and store them securely, e.g. in bags, jackets or storage compartments within the vehicle.