

Core brief

Daily update

(29 July 2020, 3pm)

Topics in this Core Brief:

- Social distancing in the workplace – risk assessment

Social distancing in the workplace – risk assessment

Since the issue of the guidance document for managers and staff, risk assessments continue to be completed by departments and services to review the controls in place. We are pleased with the number of returns received so far, it is important for the safety of our staff and patients that Social Distancing in all areas is fully assessed and appropriate actions taken to maintain good physical distancing.

As part of the return of many of our staff from shielding or returning from carers leave it is important that the recent guidance and risk assessment is considered in conjunction with our social distancing approach.

We will be working through the following principles:

- If you are able to perform your job from home we will discuss this continuing.
- **Where working from home is not practicable, local managers in conjunction with staff should make every reasonable effort to comply with the 2 metre social distancing guidelines**
- Strict hygiene measures must be adhered to.
- Where the social distancing guidelines cannot be implemented in full, consideration must be given as to whether that activity needs to continue for the service to operate, and if so, an appropriate risk assessment should be in place and application of specified control measures.

Sample [Risk Assessments](#) have been created to support this work and it is encouraged that these sample assessments are used as a guide for similar departments to assist with their assessment.

Risk Assessments should be undertaken by competent assessors such as the Health and Safety Manual owners in conjunction with appropriate staff and **representatives and due consideration should be given to potential additional future team members for example students.**

Local services are also able to seek support from local health and safety representatives and the Health and Safety team to assist with implementation.

Please access the above noted documents and supporting information through the [Social Distancing in the Workplace page](#).

Your safety at work is important to us.

Please keep up-to-date with the latest guidance on our dedicated web pages at: www.nhs.gov.uk/covid19. If you have any questions about the current situation please check the [FAQs](#) first. If you have any further questions, please email: staff.covid19@ggc.scot.nhs.uk

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

Are your contact details up-to-date? [Click here](#) to check