

Core brief

Daily update

(28 September 2021, 2.40pm)

Topics in this Core Brief:

- Lateral flow testing
- Health and Safety Training for September
- eESS (Electronic Employee Support System)
- Scottish Health Awards: Vote now for the People's Choice Award

Welcome to NHSGGC, please help us to help you

Welcome to the many new staff who are joining NHSGGC! We're delighted to have you on board and hope you're settling into your new roles. Keeping you, your colleagues and our patients safe is a priority and regular Lateral Flow Testing and reporting of results forms a key part of our infection control processes. If you haven't already got a kit or require a replacement one, simply speak to your line manager who can quickly get one for you and advise on its use.

Taking the test twice weekly and quickly reporting the results on the www.covidtestingportal.scot portal is hugely important as it allows us to identify areas of infection and take action providing reassurance to your colleagues, patients and the wider community. This is highlighted in the video below from our Board Nurse Director, Dr Margaret McGuire. Thank you for regularly testing and reporting results as we continue to provide our services during these extremely challenging times.

[NHSGGC Staff – Lateral Flow Test Reminder - YouTube.](#)



Health and Safety Training – Protect yourself, your colleagues, patients and visitors.

Health and Safety Training for September

We are now approaching the end of September, so please remember to complete your Health and Safety Training including; Sharps, Falls and Moving and Handling.

We are actively encouraging all staff to check and ensure that they are in date for the following training throughout the month of September:

- nine core mandatory modules (relevant to all staff)
- Sharps - GGC: 061 Management of Needlestick Injuries
- Sharps - NES: Prevention and Management of Occupational Exposure
- Falls Prevention Programme (five modules)

Note; an alert is automatically generated by LearnPro three months prior to module validity elapsing for the above noted modules. Modules are accessible at the time of the alert meaning that the majority of staff who will lapse during the remainder of 2021 will be able to access their training during September.

For further information regarding Health and Safety training modules, and how to access them please go [here](#) and to complete the training module, access your [LearnPro account](#).

eESS (Electronic Employee Support System)

URGENT REMINDER FOR MANAGERS - eESS - Proxy Users/Data Breaches

In order to ensure that all staff are assigned to the correct management structure on eESS and in line with local arrangements there may be requirements to setup **Proxy Users** across NHS Greater Glasgow and Clyde (NHSGGC) for Manager Self Service.

A proxy user is someone who will transact self-service functions on behalf of:

- a line manager; or
- peer employees
- via self-service-based access

Therefore, it is imperative that Managers notify the eESS Support Team by email or telephone (contact details provided below) when they change their role; are leaving the organisation or if a proxy user transacting on their behalf changes role. This is to ensure there is no risk of data breach.

Similarly, if you wish to set up a new Proxy User please contact:

- Mon to Fri: 10:00 am - 2:00 pm - Telephone: **0141 278 2700 Option 5**
- Email - eESS@ggc.scot.nhs.uk
- Manager and Employee Self Service Standard Operating Procedures (SOPs) - <https://www.eess.nhs.scot/mss/>

Staff are reminded to make sure their personal contact details are up to date on eESS.

Scottish Health Awards: vote now for the People's Choice Award

Have you voted for the 2021 People's Choice Award?

The People's Choice Award specifically recognises individuals and teams who have responded so magnificently to the challenge of caring for people during the pandemic, while at the same time maintaining a range of essential services and continuing to provide essential care.

The six finalists, include the Homeless Health and Asylum Service from Glasgow City HSCP, who are up against colleagues from NHS Forth Valley, NHS Lanarkshire, Shetland HSCP, NHS Fife and the Scottish Ambulance Service.

There is no limit on how many votes you can make. Voting closes 8 October 2021 at 5pm. To vote and for further information on this year's

Please keep up-to-date with the latest guidance on our dedicated web pages at: www.nhs.gov.uk/covid19. If you have any questions about the current situation please check the

FAQs first. If you have any further questions, please email: HR.Support@ggc.scot.nhs.uk. Scottish Health Awards visit: www.scottishhealthawards.com.

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

Are your contact details up-to-date? [Click here](#) to check